

MINUTES
Municipal Service and Suppliers Association
2005 Annual Board Meeting
October 17, 7:30 – 8:30 AM
Saskatoon SK

Present

Randy Bracewell	Chair, ClearTech
Kevin McMechan	Past Chair, Canada Pipeline Accessories
John Courcelles	Chair Elect, Wolseley Waterworks
Darrel Stang	Vice Chair, Municipal Solutions
Don Burgess	DWG Process Supply
Don Campbell	ITT Flygt
Nicky Currie	AWI
Gary Pawliuk	NS Paliuk & Son
Dave Stephens	Mequipco Ltd
Ruth Tonn	Armour Valve Ltd
Mark Vogel	Weir Services
Don Webb	Mueller Canada
Peggy Luoma	WCWWA
Audrey Arisman	Executive Director/Minute Taker

Guests

1. Call to Order

Randy Bracewell called the meeting to order at 7:30 AM.

2. Acceptance of the Agenda

Motion: Don Webb moved to accept the agenda, Darrell Stang seconded. Carried.

3. Review and Adoption Of Minutes Of October 18, 2004

Motion: Don Campbell moved to adopt the minutes of the October 17, 2004 Annual meeting. Don Webb seconded. Carried.

4. Annual Report (Attached)

Randy Bracewell presented his report for the year. (Attached)

Randy is recommending to the WCWWA board that the next Saskatoon tradeshow be held at the new Centennial facility with the papers in the same facility while the tradeshow is on.

Audited Financial reports were not available for the meeting.

Motion: Mark Vogel moved that the board be allowed to review and accept the financial report. Darrel Stang seconded. Carried

The report of the Chair was accepted.

5. Election Of Vice President (Saskatchewan)

No Regina members were present. The board will solicit a candidate for Vice Chair.

6. Appointment Of Auditor

Motion: Dace Stephens moved that AK Ross be appointed auditor for 2005. Don Campbell seconded. Carried.

7. Business Arising From Minutes

7.1. WCW Magazine

The WCWWA editorial committee is still frustrated that the MSSA members are not providing content for the news from the field and new product sections.

They are also looking for companies for the profile section.

7.2. City of Calgary Tendering Procedure

The issue seems to have ended with the city using some of the suggestions. It was felt the outcome was positive, even though minor changes were made.

Felt that using the MSSA name helped get the concerns heard.

Discussion on the problems in Winnipeg –the MSSA name could have some impact with discussion with them.

Action: A sub committee of Dave Stephens, Don Burgess, and perhaps Doug Lemon will draft a letter and initiate discussion with the City of Winnipeg.

7.3. MSSA Member Survey

Results of the member survey from last year were presented (attached).

8. New Business

8.1. Bursary Proposal

A Bursary proposal was made by AWWOA. There was some feedback provided from the board (information attached).

Bursary proposal was not approved. A scholarship to people going into the industry was supported. Scholarships should be to member offspring.

Discussion on use of funds:

Financial support may be given to develop training with the Constituent Organizations or the WCWWA Provincial Councils. Seminars can be done through the Provincial Councils as well. There was some discussion on Webinars.

Suggested to fund a site for training on equipment. Similar facility has been set up in Ontario, with government funding - Walkerton Clean Water Centre

MSSA is open to proposals from Constituent Organizations for support of educational programs.

8.2. Finance Policy

Draft policy presented to the membership. (Attached)

Action: Members to review draft finance policy, and provide feedback.

8.3. Bank Signing Authority

Motion Kevin moved that Darrel Stang and Audrey Arisman have signing authority for the MSSA bank account. Don Web seconded. Carried.

8.4. 2006 Water for People Donations

Consensus was to continue to support next year's silent auctions with items, value to be approximately \$150 per auction.

8.5. 2005 Tradeshow Feedback

Sunday night was good this year. Felt that the Saskatchewan conferences have better attendance on the first night than those in Alberta and Winnipeg. May be due to having more out of town delegates.

Interest was expressed in making changes to the Sunday night event.

SWWA conference does a good job in the conference for the tradeshow.

Action: Darrel Stang and Don Burgess will meet with Peggy Luoma see what can be done with the Edmonton conference. Ideas will be provided to the membership for feedback.

9. Adjournment

Meeting was adjourned at 8:45 AM.