

Municipal Service and Suppliers Association  
2009 Annual General Meeting  
MINUTES  
September 21, 2009  
Winnipeg Convention Centre, Winnipeg MB

**Present**

Gil Teizeira	A.H. McElroy Sales & Service
Nicky Currie, Chair Elect	AWI
Dave Van Vliet	bd WaterTech
Paul Wong	Capital H2O Solutions
John Hughes	Degremont
Don Burgess	DWG Process Supply
Basil Ellinger	Engineered Pump Systems
Dave Stephens	Mequipco Ltd
David Tidy	Metcon Sales & Eng Ltd
Don Webb	Mueller Canada
Bret McCann	Municipal Solutions
Gary Pawliuk	NS Pawliuk & Son contracting Ltd
Murray McLeod	PSI Pipeline Supply
Jason Duplisea	PSI Pipeline Supply
Kevin McMechan	Romac
Keith Moggoch	Royal Pipe Systems
Dan O'Brien	Sapphire Group
Merv Rogan	Target Products Lts
Blair Baxter	Terminal City Iron Works
Shayne Robinson	Waste Not/In-Pipe Technology
Todd Donovan	WJF Instrumentation Ltd
Paul Ferreira, Chair	Wolseley Waterworks
Audrey Arisman	Executive Director/Notes

**1. Call to Order**

Paul Ferreira called the meeting to order at 9:00 AM.

**2. Acceptance of the Agenda**

*Motion: To accept the agenda as presented. S/C*

**3. Review and Adoption previous AGM.**

*Motion: To adopt the minutes of the September 24, 2008 Annual meeting. S/C*

**4. Chairs Report**

Chair report was submitted by Paul Ferreira.

The report was accepted as presented.

**5. 2008 Audited Financial Report**

The 2008 financial report as prepared by Lo Porter Hetu was reviewed.

*Motion to accept the audited finance report as presented. S/C*

**6. 2009 Year to Date Finance Report**

Current finances were presented. No budget concerns.

**7. Election Of Vice President (Manitoba)**

*Motion: To nominate Al Turner, Al Turner Consulting as Vice President for 2010. S/C*

No further nominations were received. Appointment Of Auditor

## **8. Appointment of Auditor**

*Motion: To appoint Lo Porter Hetu as auditor for 2009. S/C*

## **9. Business Arising From Minutes**

### **9.1. MSSA Member Recognition**

Nametag ribbons for identifying MSSA members have been used in 2009. Members present felt that this was an effective method for promoting the association and recommended to continue the practice. The ribbons are easy to transport and distribute and are cost effective.

### **9.2. MSSA Website**

No changes have been made to the website over the past year. Comments are to be sent to the website committee (Nicky Currie, Peter Turgoose and Darrell Stang)

## **10. New Business**

### **10.1. 2010 Budget**

Board expenses have been increased to include flights for a face to face mid year meeting. .

*Motion: To accept the 2010 budget as presented. S/C*

### **10.2. Tradeshow Feedback**

- Liked the theme
- Complaints that the floor plan as sold was not delivered, suppliers that purchased booths based on bar locations were very upset about that, Kevin will take this complaint to the board.
- Dedicated "MC" to host the evening and do promotion of the give away – build more anticipation
- change of hours on the second day to noon to 3 pm was approved of as it was felt that having the show start after sessions start would have a positive impact on people going into the show
- Communication issues on details of show – insure correctness of all details
- Want tickets to give to local people to attend the show – MSSA to fund, to be sent to suppliers for distribution. Suggested a cost of \$50 to cover food and beverage. Suppliers will have to keep the office informed of expected attendance for planning purposes
- Ensure traffic flow with food & beverage stations, having different items at different stations.
- Should be no more Sunday conference starts, WCW board policy is for Tuesday tradeshow starts.
- Concerns about costs at the Calgary convention centre, material handling is expected to be very high.

## **11. 2009 Show Sales**

2010 floor plan and application form was distributed to members in attendance. Booths were selected Suppliers preferred to have two delegates included in the booth fee. This request will be taken to the 2010 planning committee for final decision as budget concerns need to be addressed by that committee.

**Action** Notice to go to members to let office know if there are companies that they don't want booked next to them.

## **12. Adjournment**

Meeting was adjourned at 10:16 AM.